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General inquiries, membership dues, address changes, and orders for additional copies of this journal (see our web site http://www.beadresearch.org for contents and prices) should be sent to:

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INFORMATION FOR AUTHORS

1. Papers submitted for publication must be 1.5-spaced, justified left, with 1 in. margins. Submissions should not exceed 40 pages including references cited and image captions. The hard copy should be accompanied by the text as an e-mail attachment or on a CD in Word for Windows 6.0 or later (.doc) or Rich Text File (.rtf).

2. All manuscripts must be prepared with the following internal organization and specifications:
   a. First Page: place title and author’s name(s) at top of the page.
   b. Abstract: an informative abstract of 150 words or less is to comprise the first paragraph.
   c. Acknowledgements: these are to be placed at the end of the article, before the references cited.
   d. Author’s Affiliation: place author’s name, affiliation, and address adjacent to the right margin immediately following the references cited.
   e. Tables: each table must have a short title and be typed 1.5-spaced on a separate page. Do not embed tables or illustrations in the body of the report.
   f. Figure Captions: list the captions for black and white illustrations (Figures) sequentially on a separate page using Arabic numerals; color illustrations (Plates) should be listed separately using Roman numerals.

3. Number all pages consecutively from the title page through the references cited and figure and plate captions.

4. All headings should be situated three (3) spaces below the preceding text and flush with the left margin.
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6. Illustrations:
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   f. Illustrations obtained from museums or other institutions, or from copyrighted publications or internet sites, must be accompanied by a letter from the appropriate institution or author granting permission to publish and indicating that reproduction fees, if any, have been paid.

7. Each manuscript will be reviewed by at least one member of the Editorial Advisory Committee. Articles of a specialized nature will also be reviewed by one or more persons who have expertise in the thematic content, cultural or geographical region, or time period dealt with in the manuscript.

8. If review remarks are such that substantial changes are required before a manuscript is acceptable for publication, the revised paper will be re-reviewed by the original reviewer prior to its final acceptance.

9. Manuscripts will be judged on the accuracy of their content, appropriateness for an international audience, usefulness to other researchers, and consistency with the research and ethical goals of the Society.

10. Each author or set of co-authors will receive six complimentary copies of the journal. Book reviewers will receive one copy.