Library Publishing at Syracuse University

Introduction

Syracuse University Libraries (SUL) engage in a wide range of publishing activities, including ETDs, journals, monographs, conference proceedings, and grey literature (e.g., working papers and technical reports). This poster focuses specifically on journal publishing at SUL, emphasizing workflow and examples. We highlight in particular a collaborative journal developed with publishing partners SU Press, campus ITS, faculty, and a national organization. Here we detail general roles and responsibilities of various partners, and the criteria used to determine publishing platform and services offered.

General Publishing Workflow

Journal Publishing Workflow


Public: A Journal of Imagining America http://public.imaginingamerica.org

Intertext: An undergraduate student-run journal by the Writing Program. http://surface.syr.edu/intertext/


EXAMPLE QUESTIONS*

- Is it born-digital or print-to-online?
- Will it be OA, delayed OA, or subscription?
- Are dedicated staff/students available?
- What staff expertise exists?
- Is funding available?
- Does the journal require a unique domain?
- Are there specific authentication needs (LDAP, Shibboleth, local)?
- Is DOI assignment needed?
- What are the editorial, copyediting, and layout needs?
- The complete question list is available at: http://surface.syr.edu/sul/109/

Establish Partnership

- Confirm services needed and provided
- Sign MOU with partners
- Determine partners’ roles and responsibilities
- Decide if the journal falls under Syracuse Unbound imprint

Configure Platform

DIGITAL COMMONS
- Setup fee may be needed
- Limited customization
- Standard look and feel
- Unlimited tech support

OPEN JOURNAL SYSTEMS
- Free basic setup
- Highly customizable
- Design flexibility
- Limited technical support

TECHNICAL
- Web design (logo, color theme, interface layout)
- Metadata structure
- Peer review process infrastructure setup (if needed)
- Display functions
- Level of access
- ADA compliance

EDITORIAL
- Submission policy
- Aims and scope
- Copyright policy

Determine Services

DEFAULT SERVICES
- ISSN application
- Abstracting & indexing
- Metadata consultation
- Platform orientation

FREE SERVICES UPON REQUEST
- Editorial consultation (SU Press)
- Peer review infrastructure support
- Basic platform training

FEE-BASED SERVICES UPON REQUEST
- DOI assignment
- Proofreading (SU Press)
- Copyediting (SU Press)
- Design + layout (SU Press)
- Advanced training and technical support
- Metadata creation

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