From the Director

Lately when I think about our Archives I am reminded of Pixar's Toy Story. In Toy Story the toys come to life the minute their owner Andy leaves the room. I sometimes think that as soon as we shut the door and turn off the light, all the spirits of the Archives come to life as well and are very happy that our materials are finding so much use. This past year we topped more than 3,100 service requests in our department, and 2,600 of those were requests for the use of archival materials.

For years most of our collections and memorabilia have sat silently in their boxes awaiting the day when someone, anyone, would ask us to pull them for a research project. Granted many materials still await current research trends to change so that they, too, can prove to be useful to a scholar. However, it seems now that with the advent of the Internet and increased visibility on campus, more and more of our materials are taking on a new life and being used and seen by thousands of people interested in our history.

Since we jumpstarted our exhibition program in 2003, we have offered eight exhibitions in our display case in Goldstein Alumni and Faculty Center. Our exhibition on minorities at SU is in place now. We have also recently started sending exhibitions to Lubin House. Our exhibition on SU’s Chancellors is there this fall. At Reunion Weekend in June we had four exhibitions in place. All of the exhibitions we do are done as “virtual” exhibitions as well and find a permanent place on our web site.

This is definitely a good thing, but exhausting at times. Archives is pleased to be involved and happy to have our collections seeing the light of day. If they did have lives of their own like Andy’s toys, I am sure they, too, would be pleased.

—Ed Galvin, Director

Memory Test

Can you place this photo? Many of us see this sight every day, but it doesn’t look quite like this any more. Check our web site, archives.syr.edu, for the answer—and more photos.

The Boar’s Head

SU’s Dramatic Society was founded in 1904 and took the name the Boar’s Head in honor of the Boar’s Head Tavern in Eastcheap, London, favorite resort of Falstaff, Prince Hal, and their companions in Shakespeare’s Henry IV. The society existed until the early 1970s. During that period there were an estimated 200 student productions.

The Archives has collected an estimated 10 cubic feet of playbills, fliers, photographs, correspondence, meeting minutes, membership certificates, scrapbooks, and other records related to the Boar’s Head. Much of the information is in the collections of Drama Department directors Sawyer Falk and Gerald Reidenbaugh.

Last year the Archives came up with an idea to create a web site highlighting The Boar’s Head. Now, thanks to Shirley Fenner Reidenbaugh ’54, it is going to happen. Reidenbaugh contacted some of her friends and colleagues, and through their generosity we now have the funds to get the site up and running by early 2006.

The web site will contain a history of the society, an index to the Archives holdings, and a listing of all Boar’s Head productions that would link to playbills and photographs. It will be a part of the Archives existing site.

By the next issue of this newsletter, we should be announcing the site and thanking the alumni who made this possible.
100 Years Ago at SU  The Daily Orange, November 7, 1905

**YATES CASTLE IS NOW OURS**

Fine Old Norman Castle Is Purchased by the University

The sensation of the month occurred yesterday in the announcement that the University has at last become the owner of the magnificent old castle with its beautiful grounds at the foot of the bluff where John Crouse College stands. This splendid estate, comprising sixteen acres fronting on Irving Avenue and adjoining the present campus, now gives to the University a continuous stretch of campus of just 100 acres. These new grounds with their beautiful shrubbery, winding driveways, rustic bridges, greenhouses and arbors, make a most appropriate addition to the present property. The castle itself is picturesque, with its tall symmetrical towers and indented parapets. It was built in 1852 after the model of a medieval European castle at a cost of over $200,000 and has become one of the most celebrated pieces of property in Central New York. During the past three years it has been occupied by the Classical Preparatory School of which A. Lincoln Travis is principal. The University will assume control in June at the expiration of the present lease. Since the death of the former owner, Alonzo C. Yates, the property has not been kept up to its old condition and it is stated that the University secured the property for about $65,000. The property will be put into first class condition at once.

What the University will make of its new acquisition is a matter of much speculation and even the Chancellor is not yet decided upon it. There are splendid possibilities there for several different departments of the University. One proposition is to set it apart for the girls of the University, fitting up the castle as a dormitory and adding new buildings. Another suggestion is to convert the place into botanical laboratories. Still another plan is to set it apart for the pedagogical department of the University, thus making one of the finest teachers’ colleges in the country. The one which seems to meet with most favor, however, is the establishment of a great preparatory school for the University. It seems very probable that this plan will be followed ultimately. At any rate, the University may pride itself upon a most useful piece of property.

**Exhibitions**

The current exhibition in our display case at the Goldstein Alumni and Faculty Center, *Equal to All Persons: Minorities in SU’s History*, runs through mid-January 2006. This exhibition and all previous Archives exhibitions are also available on our web site, [archives.syr.edu/arch/exhibits.htm](http://archives.syr.edu/arch/exhibits.htm).

**Upcoming Archives Exhibitions**

- **January-May 2006**
  - Mind, Heart, and Hand: A Tribute to Nursing at Syracuse University

- **May-September 2006**
  - Archives Grab-Bag!


**Recent Additions**

Since the last issue of Access, the Archives has added many new materials to its collection, including the following:

- President Clinton letter of congratulations on receiving Hesburgh Award
- Pan Am Flight 103 clippings, correspondence, and “The Truth Must Be Known” T-shirt
- Photograph albums—1914
- Floyd Little and Ben Schwartzwalder autographed souvenir program
- Watercolor painting of Yates Castle circa 1930 (see photo)
- Photographs and memorabilia—Syracuse University Class of 1955
- Arents Pioneer Award
- Papers of drama professor Joseph Golden
- Syracuse University Superintendent’s Alumni Association materials
- 1923 and 1924 journals of John Burch McMorran ’22
- “The Older I Get...Light Verse from a Senior Perspective,” Don Weill ’51

**Staff Highlights**

Larry Mead was chosen as the 2005 recipient of the Every Day STAR Award in Human Services and Government Relations and the Chancellor’s Area. Larry is our point-man for Hawkins with direct charge for the comings and goings of more than 19,000 boxes of SU records. Congratulations!

Ed Galvin was elected to another term as treasurer of the Central New York Association of Records Managers and Administrators (CNY ARMA) and has joined the board of the New York Archives Conference (NYAC).

Service Recognition—2005: Ed Galvin, 10 years
Research Opportunities

Minorities and Diversity Collections in the Syracuse University Archives

Collections in the University Archives contain a wealth of information on the history of diversity at the University. The Archives welcomes research in these materials and encourages minority groups and individuals to enrich the holdings with new materials. Listed below are some of the materials in the Archives that may be of interest to scholars researching these subject areas.

Please note that some collections are restricted, and many are stored off campus, requiring lead-time of 24 to 48 hours to have the materials brought to campus.

Academics:
- Africa-Asia Public Service Fellowship Program RG 04
- African American Studies Program RG 15
- Centro de Estudios Hispanicos RG 15
- Latin American Studies RG 04
- Syracuse-in-China RG 62

Alumni:
- Coming Back Together

Clippings:
- Folders related to specific subjects and individuals

Events:
- Martin Luther King Jr. Holiday and Dinner

Faculty Papers:
- Collections donated by individual faculty members, including David Cheng, Constance Timberlake, and Charles Willie

Music:
- Black Celestial Choral Ensemble

Organizations/Government:
- African American Male Congress
- African Students’ Union of SU and SUNY ESF
- AISSU (Association of International Students at SU)

Photographs:
- Folders related to specific subjects and individuals

Policies:
- Administrative Policy Manual of Syracuse University

Problems and Controversies:
- Blackface incidents
- Denny’s incident
- Football Boycott—1970
- South Africa, Investments in SALTINE WARRIOR

Publications:
- Afro-American Quarterly RG 15
- Afro-American Review
- Arab Newsletter
- ASIA Newsletter
- Black Perspective
- Black Voice (from Dec. 1969 on)
- Bridge, 1992 (Black Student Graduate Association)
- Daily Orange, The

Religion:
- Baat-Kol
- B’nai B’rith Hillel Foundation
- Catholic Center
- Chabad House
- Chabad Times, The
- Graduate Christian Fellowship
- Ha Kol
- Hillel Foundation, B’nai B’rith
- Hillel News
- Judaic Studies, B.G. Rudolph
- Lectures in Shofar, The

Sample Records Retention Schedule

The record series below is just one you will find on the Records Management web site, archives.syr.edu/recman/retention.htm.

STUDENT RECORDS, GRADUATE DESCRIPTION:
- Folders maintained by academic departments on graduate students attending the University that may contain application materials, transcripts, academic records transactions, tentative program of study, degree completion documentation (qualifying exam records, thesis/dissertation proposal and examination records), letters of appointment (for graduate assistants), departmental notes (advisor assignments, unit committee work, probationary status, etc.), post-degree correspondence, and placement information.

RETENTION:
- GRADUATED, INACTIVE, DENIED STUDENTS, ACADEMICALLY TERMINATED STUDENTS, AND THOSE WHO HAVE WITHDRAWN FROM THE UNIVERSITY:
  - Retain in office two years, send to Records Center for five years, then destroy.

STUDENTS ADMITTED, BUT NOT ENROLLED:
- Retain in office for one year, send to Records Center for two years, then destroy.

CITATION:
- New York Civil Practice Law and Rules § 213

NOTE:
- The Office of the Registrar maintains the official student transcript as a permanent record.
Archives and Records Management

Archives and Records Management Events

- **September 12**: Equal to All Persons exhibition opening
- **September 15**: Jim Boeheim display at Lubin House
- **October 1**: Lecture: Engineering in the War Years and G.I. Bill
- **October 28-29**: Jim Boeheim display for Parents Weekend
- **November 4**: Pam Am 103 Remembrance Convocation
- **November 8-9**: Records Management Workshops
- **November 11-12**: Homecoming Display at Goldstein Alumni and Faculty Center

Gifts and Donations

The Archives benefits from the generosity of the Syracuse University community. Donations of documents, scrapbooks, photographs, and memorabilia that help to tell the story of the University, its students, faculty, and staff are always welcome. In addition, funding opportunities exist that help the Archives in its efforts to process and preserve the history of SU. Projects such as the transfer of 16mm football films to a more stable medium and the production of prints of drama department negatives, are just two examples of the many tasks awaiting funding.

Contact the director at 315-443-9760 to discuss donating or supporting the Syracuse University Archives.

Archives Collects Onondagan Copies

The Archives maintains four sets of our yearbook, the Onondagan: one for the reading room, one for our own use, one for internal campus loans, and one off-site as a backup. We also try to complete additional sets. We are working with Alumni Relations, Lubin House, Greenberg House, and the new West Coast office to help complete their sets.

The Archives copies are nearly complete, but the auxiliary sets still have gaps. So if anyone has a yearbook they no longer need, and would like to donate it, please keep us in mind. You can e-mail archive1@syr.edu or call 315-443-3335. Thank you.